

Joslin PTA Executive Board Meeting May

Agenda Date: 5/19/2016

Members Present

Call to order motioned by:	Jennifer Pace
Call to order seconded by:	Summer McKinnon
Motion to approve meeting minutes:	Deb Ambrose
Approval of previous minutes seconded:	Michelle Degon

Treasurer's Report

Current balance:	\$3,191.99
Credits since last report:	5/16/16 \$14.69 Square 5/16/16 \$76.81 Square 4/30/16 \$.17
Debits since last report:	#1036 \$100 Ramirez Mini Grant #1034 \$100 Hunter mini Grant #1035 \$100 Edelen Mini Grant #1032 \$300 2nd Grade Mini Grant #1031 \$100 Degon Mini Grant #1037 Summer McKinnon Teacher Breakfast

	<p>-\$100 in ones for the Dance</p> <p>Credit Card Dollar Store \$21.92</p>
Outstanding debits/credits:	<p>\$1,230 is what we made at the Dance.</p> <p>\$53.63 is what PTA owes Summer</p>
Budget concerns / changes / updates:	<p>I have not put together the Dance Expense Reports due to being sick and then having 3 days before meeting. Will work on this week and will email them out. Below tentative expense report:</p> <p>\$53.63 Costco</p> <p>\$21.92 to Dollar Store for Glow in the Dark items</p> <p>\$100 in ones</p> <p>-----</p> <p>\$175.55 expenses</p> <p>-----</p> <p>\$1,054.45 tentative profit for the dance</p>
Treasurer's comments & other info	<p>\$700 in Mini Grants since the last PTA Board meeting. \$1500 paid towards Mini Grants 2015-2016 school year.</p>

Officers' Reports

President:	<p>Bylaws are extremely out of date. The executive board has reviewed the bylaws. Only change that needs to be made concerns membership dues since we voted to increase them for the coming school year. That change has been made.</p> <p>All members present voted unanimously to accept the proposed changes to the bylaws.</p>
Vice President:	

Secretary:	
Historian:	
Parliamentarian:	
Legislative Chair:	
Membership Chair:	
School staff:	<p>Mrs. Degon reported that Zilker Elementary hosts a Boo-hoo Breakfast for new parents on the first day of school. This provides an opportunity for parents to socialize, and it would be a great chance to get some new sign-ups for PTA.</p>
Principal:	<p>Discuss next year's board position openings. Ambrose and Chapman are interested in sharing the Membership Chair position. Julia de Moraes is interested in being the Secretary. Sara Villanueva will stay as Historian or will take another option. We would like to consider Sara for VP. Phoebe Hale noted that she will continue as Historian for next year. Ambrose will be Historian. If no one else is interested in President, Christina is interested. Summer can step in as Treasurer. Ally Krosta and Tamara Russell are also interested in obtaining a board position. We would like for either Ally or Tamara to co-chair membership with Natasha. Michelle will co-chair VP with Sara.</p>

Follow up on Previous Business/Tasks

Ongoing tasks:	
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New Business

Fundraisers	<p>Possible fundraiser ideas:</p> <p>Halloween dance Friday before Halloween:</p> <ul style="list-style-type: none"> ● Trunk-or-treat with parent donation ● Haunted house ● Costume contest <p>How do we make money? Do we do an entrance fee?</p> <p>Advertisement - Community Impact</p> <p>Radio - parent night? Drop-off?</p> <p>Adult night:</p> <ul style="list-style-type: none"> ● Fund the fling for a spring fundraiser ● Possible Patrons: Mary Kay Beecher, Dong Nai, Shelly Dahlman (realtor), individual parents ● Adult silent auction and DJ at a bar
Meetings	Tentatively planning for Wednesdays from 4-5.
Dance	Thank you notes need to go out for Randalls, Garducci's Pizza, Pinthouse Pizza, Justin's Nut Butter, Austin Emergency

Mini Grant Tracking

Teacher	Date of application	Description of request	Approved? Yes or No	Date of decision	Receipt Provided?	Check issue date & payee	Blurb received?
Wright		bounce house	yes	2/18/2016		#1027	
Harris	11/10/2015	chair & table, prizes for treasure chest, sponges for painting, decoration	yes			#1025	
Chapman	10/7/2015	trip to the Thinkery	yes			#1026	
Acosta		dyslexia training	yes			#1001	

Ambrose & Cotera	9/2/2015	graduation party	yes	3/10/2016		#1030	
Ramirez	9/21/2015	ABC singalong flip chart, Alphatales box set	yes	3/10/2016		#1036	
Degon		bus for field trip	yes	3/10/2016		#1031	
Denson		pencil sharpener & books	yes	3/10/2016			
Cline		field trip to aquarium & zilker	yes	3/10/2016		#1029	
Branch	3/22/2016	Project supplies: pipe cleaners, paper plates, cotton balls, chalkboard paint, paw print baking sheet, stickers, books, frog food, fish food	Yes	4/20/2016			
Gutierrez, Balic, Flores	3/31/2016	Trip to Austin zoo	Yes	4/20/2016		#1032	
Edelen	4/1/2016	Erasers for STAAR testing, Prove-It highlighting textual evidence	Yes	4/20/2016		#1035	
Benavides	4/1/2016	Bus to the capital & metric measuring weights	Yes	4/20/2016			
Antoniono	4/1/2016	Plastic trays for science, remarkable bry erase sleeves, table caddies, cardboard mailbox organizers	Yes	4/20/2016			
Hunter	4/1/2016	Instructional materials for math and materials to manage special education paperwork	Yes	4/20/2016		#1034	

Tasks to complete before next meeting	Person(s) Responsible

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