

Joslin PTA Executive Board Meeting April

Agenda Date:

Thursday, April 21

Members Present

Christina Erickson, Michelle Degon, Sara Villanueva, Phoebe Hale, Ana Lawrence, Jennifer Pace, Rhonda McGaughey

Call to order motioned by:	Christina Erickson
Call to order seconded by:	Michelle Degon
Motion to approve meeting minutes:	Phoebe Hale
Approval of previous minutes seconded:	Christina Erickson

Treasurer's Report

Current balance:	As of 4/20/2016 \$3,989.16
Credits since last report:	+\$.19 Dividend
Debits since last report:	<p>Check # 1030 \$200 5th Grade Mini Grant</p> <p>Check #1029 \$100 Beth Cline LifeSkills Mini Grant</p> <p>Check #1028 \$25 Patrick Erickson Box Top Pizza Party (PTA CC was declined, so I used my personal CC and reimbursed myself via my husband the money)</p> <p>PTA Debit Card Randalls \$31.24 Appreciation Lunch</p> <p>PTA CostCo \$244.68 Teacher Appreciation Lunch</p> <p>Check #1027 Awesome Jump Karen Wright Mini Grant</p>

Outstanding debits/credits:	None
Budget concerns / changes / updates:	To date PTA has paid \$800 in Mini Grants
Treasurer's comments & other info	Christina will remain on the board but would need a later time

Officers' Reports

President:	We will need a president for next year.
Vice President:	We will need a VP for next year.
Secretary:	We need a secretary for next year.
Historian:	Sara Villanueva will remain on the board in this position or any other needed.
Parliamentarian:	We have tables reserved on the lower patio at Doc's for the PTA mixer tomorrow, from 4-6 pm. Phoebe will remain on the board in this position.
Legislative Chair:	Rhonda McGauhey will remain on the board in this position

Membership Chair:	We will need a membership chair for next year.
School staff:	Michelle Degon will remain on the board
Principal:	<p>I am excited about our PTA Mixer on Friday, and I hope we can stir up some parent interest in serving on the board. I would like to get a solid answer on who will and will not be able to serve again next year, so that we know for sure what positions we are recruiting for. We had one response so far to the parent survey I sent out. This parent was interested in secretary or historian and can meet on Mondays or Tuesdays. We may want to discuss meeting dates/times for next school year.</p> <p>I have placed a song list up and students have already started requesting songs. We will send a flyer home soon. I am wondering who is taking lead on requesting food from Randalls. I am happy to do this myself, but will need guidance on what food we are requesting.</p> <p>Request for photos to run through PTA</p> <p>Request for PTA to accept payments for enrichment fees and activity fees</p>

**Follow up on Previous
Business/Tasks**

Ongoing tasks:	<p>Please visit the Freaky Friday PTA Dance planning sheet to see items that need to be done or to sign up and volunteer. Use the tabs at the bottom of the sheet to open different pages.</p> <p>Freaky Friday dance planning</p> <p>https://docs.google.com/a/austinisd.org/spreadsheets/d/1oaqQGfXiFp6NcumvK9qSDO_B7iWMXFpzKe2bLf7dwio/edit?usp=s</p>
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	haring Pizza - we have 24 pizzas donated so far. Christina: I called Covington MS and left a message with PSS Gloria Franco to find out if they have a DJ Program. I haven't heard back from her. Crockett HS does not have DJ Program. I emailed Ann Richards about volunteers and talked to about 8 PALS. They are interested and will help! I moved the tattoos and face paint to PTA locker.
Ongoing tasks:	PTA Bylaws- We need to update our bylaws. Ms. Pace and Ms. McKinnon will try to work on this during the summer, as our board meetings do not provide enough time. If anyone is interested in helping with this, please let us know. We have never revised bylaws before.
New Business / Minutes	
Discussion Item:	Mini grants to approve (see mini grant approval form below).
Add rows as needed	

Mini Grant Approval Tracking						
Teacher	Date of application	Description of request	Approved? Yes or No	Date of decision	Receipt Provided?	Check issue date & payee
Wright		bounce house	yes	2/18/2016		#1027
Harris	11/10/2015	chair & table, prizes for treasure chest, sponges for painting, decoration	yes			#1025
Chapman	10/7/2015	trip to the Thinkery	yes			#1026
Acosta		dyslexia training	yes			#1001
Ambrose & Cotera	9/2/2015	graduation party	yes	3/10/2016		#1030
Ramirez	9/21/2015	ABC singalong flip	yes	3/10/2016		

		chart, Alphatales box set				
Degon		bus for field trip	yes	3/10/2016		
Denson		pencil sharpener & books	yes	3/10/2016		
Cline		field trip to aquarium & zilker	yes	3/10/2016		#1029
Branch	3/22/2016	Project supplies: pipe cleaners, paper plates, cotton balls, chalkboard paint, paw print baking sheet, stickers, books, frog food, fish food	Yes	4/20/2016		
Gutierrez, Balic, Flores	3/31/2016	Trip to Austin zoo	Yes	4/20/2016		
Edelen	4/1/2016	Erasers for STAAR testing, Prove-It highlighting textual evidence	Yes	4/20/2016		
Benavides	4/1/2016	Bus to the capital & metric measuring weights	Yes	4/20/2016		
Anotniono	4/1/2016	Plastic trays for science, remarkable bry erase sleeves, table caddies, cardboard mailbox organizers	Yes	4/20/2016		
Hunter	4/1/2016	Instructional materials for math and materials to manage special education paperwork	Yes	4/20/2016		

Tasks to complete before next meeting	Person(s) Responsible
Add no gift cards to the PTA mini grant application	Administrator
Follow up on letter to Randalls to request food	Jennifer
Email Jamie at S. Lamar whole foods to follow up on \$75 donation gift card	Summer

Ask AE for bananas and apples instead of bananas and water (since we have water left over)	Jennifer
Try to get the \$75 gift card from Whole Foods (for apple slices, carrot slices, hummus, nut butter)	Rhonda & Summer
Post dance flyers or notices around the building	Ana